



## SIGNING UP FOR AT&T AUTOMATIC BILL PAYMENT IS SIMPLE.

AT&T Automatic Bill Payment is the easiest way to pay your AT&T bill. Each month, your payment is automatically deducted from your checking account, or charged to your credit card account. It's easy, convenient and saves time, too.

### CHOOSE FROM 3 EASY WAYS TO PAY.

- **Checking Account** — set up payment through your checking account by simply printing and completing the form below and returning the form with a blank, voided personal check from your designated account for verification and mailing to the address listed on the application.
- **Credit Card Payment** — pay by credit card by printing and completing the application below with your Mastercard, Visa or other major credit card information and mailing to the address listed on the application.
- **AT&T Online Billing** — sign up for AT&T Online Billing and receive your bill online and enjoy the control and flexibility of online billing. Just go to [www.customerservice.att.com](http://www.customerservice.att.com) and sign up for AT&T Online Billing. There you can select automatic payment through your checking or credit card account.

Please allow 2 billing periods for processing your application. Continue to mail your payment as usual until you see "Automatic Pay" printed in the "Amount Enclosed" space on your AT&T statement. Whether you choose to pay by bank account or credit card you'll receive your AT&T statement listing your AT&T charges along with the scheduled date your account will be charged. You'll have about 10 days to review your statement and to call us with questions. Then, each month you'll see your AT&T payment reflected on your bank or credit card account statement. It's that simple.

▼ (Detach and mail to address listed below.) ▼



### Yes, sign me up for AT&T Automatic Bill Payment

To enroll in AT&T Automatic Bill Payment, please print and complete this application, sign it, and mail it to:

**AT&T Auto Pay Program, 24400 Northwest Hwy, Suite 210, Southfield, MI 48075-2485**

(PLEASE PRINT)

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_

Account Number (Located on remittance slip)

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I hereby agree that I have read fully and understand the terms and conditions and authorize AT&T to initiate debit entries and authorize the depository indicated to debit the account listed. This authorization shall remain in full force and effect until AT&T or the depository has received in writing notice from me of the authorization termination within such time and manner as to afford AT&T or the depository opportunity to act on it.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(YOUR APPLICATION CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE.)

#### IF PAYING BY CHECKING ACCOUNT PLEASE COMPLETE:

(Please include a blank, voided check from your designated account for verification.)

Bank Name \_\_\_\_\_

Bank Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Name on Bank Account \_\_\_\_\_

Bank Account No. \_\_\_\_\_

#### IF PAYING BY CREDIT CARD, PLEASE COMPLETE:

Credit Card: (circle one) VISA MasterCard Discover American Express

Card No. \_\_\_\_\_ Exp Date \_\_\_\_\_

Card Holder's Name \_\_\_\_\_

Card Holder's Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_



## **AT&T AUTOMATIC BILL PAYMENT TERMS AND CONDITIONS – DEBIT BANK ACCOUNT**

### **(Keep the Terms and Conditions for your records)**

By agreeing to preauthorized transfers, you agree with AT&T as follows:

When billed, AT&T will forward to you a statement of your account, not less than 10 days prior to the date your Bank account will be debited. You agree to review each statement you receive for any errors. Under federal law, you have the right to halt an electronic transfer provided you give your financial institution notice in a timely fashion. If you inform AT&T that an error exists on your statement, AT&T will attempt to correct that error prior to your next statement. AT&T shall bear no liability or responsibility for losses of any kind that you may incur as a result of that erroneous statement or due to any delay in the actual date on which your account is debited.

If any changes occur in the information you provided on your application, you must immediately notify AT&T in writing of such changes. Send notification to: AT&T Auto Pay Program, 24400 Northwest Hwy, Suite 210, Southfield, MI 48075-2485.

If you do not notify AT&T in writing of such changes, or do so in an untimely fashion, AT&T shall bear no liability or responsibility for any losses incurred. AT&T's sole liability to you shall be AT&T's obligation to make any appropriate changes once in receipt of your written notification.

Either party may terminate this agreement at any time by giving the other party written notice reasonably in advance of the date of termination or any scheduled settlement date. Termination shall not prevent a debit transaction authorized before any notice of termination.

You agree to be bound by any rules your financial institution requires for preauthorized electronic funds transfers. Please retain a copy for your files. Check with your financial institution to see if there are transaction fees associated with Automatic Bill Payment.

## **AUTOMATIC BILL PAYMENT TERMS AND CONDITIONS – CHARGE TO CREDIT CARD**

By enrolling in Automatic Bill Payment through Credit Card, you agree with AT&T as follows: When billed, AT&T will charge your Credit Card account not less than 10 days after the Bill Date. Inquiries associated with your AT&T statement should be directed to the number provided on the AT&T statement.

If your credit card is lost, stolen, or expired, you must provide AT&T with current credit card information. Status updates can be directed to the number provided on the AT&T statement.

### **Complete and mail application to:**

**AT&T AUTOPAY PROGRAM  
24400 NORTHWESTERN HWY, STE 210  
SOUTHFIELD MI 48075-2485**